



JOB DESCRIPTION

Job Title: Instructor - Aquatics

Primary Focus:

The aquatics instructor is responsible for teaching a wide variety of aquatic programs while ensuring participant safety through updated education and training. The individual will be required to work outside of traditional business hours to ensure the fulfillment of client requirements.

Specific Accountabilities:

- Ensure the safety of all students participating within the class.
- Ensure set up and take down for varying lesson activities.
- Ensure that all required equipment is available and in good repair prior to the commencement of all instructional programs
- Responsible for delivering TLC aquatic programs including but not limited to Swim Kids and Swim Preschool programs outlined by the Red Cross
- Plan, instruct and evaluate students
- Actively and enthusiastically instructs the students by being in the water for most of the lesson regardless of level
- Completing all lesson related documentation before their due date to a high and professional standard that accurately reflects the student's abilities.
- Coordinates with the Lead Instructor as well as other instructors to ensure the use of the pool space is being utilized effectively.
- Provide constant safety and supervision during all lessons.
- Ensures the consistent and regular evaluation of students in the class and records it in the lesson sheets provided
- Follows up with students, as well as parents about strengths and weaknesses in order to build a relationship which is conducive to delivery of not only exceptional aquatics programs but that assures the quality of the overall TLC experience for all our customers.
- Provides feedback to the Aquatics team concerning possible improvements that can be made to programming within the Aquatics Department (including games, techniques, drills, equipment, resources, etc.
- Ensure safety for Aquatics patrons and staff by following TLC policies and provincial legislation.
- Maintain and develop TLC image and reputation, and protect and develop the TLC's brand via suitable PR activities.
- Ensures Aquatic activities meet with and integrate with organizational requirements for the quality management, health and safety, legal stipulations, and general duty of care.
- Assists lifeguards in emergency procedures as required.
- Performs other related duties and responsibilities as required.

Competencies/Skill-Sets Required:

- Exceptional customer service focus.
- Able to work with patrons of varying age groups.
- Strong Communication, negotiating and influencing skills.
- Independent decision-making, problem solving and analytical skills.
- Teamwork and cooperation.
- Current knowledge of provincial legislation and health and safety as it relates to Aquatic Programming and Pool operations.
- Knowledge and understanding of Occupational Health and Safety.

Designations/Training Required/Prerequisites:

- Current WSI is required. Other appropriate aquatic awards would be considered an asset.
- Leadership experience would be an asset, such as LSI, NCCP, FAI, etc.
- Experience with CLASS computerized reservation/program registration system would be an asset.
- Word processing and general computer experience is an asset.
- Cleared criminal record check and child welfare check are required.

Recruits From (Existing Role – Redeployment/Transition):

- Slide Attendant
- Lifeguard

Career Progression Opportunities:

- Shift Leader
- Lead Instructor - Aquatics

Reports To:

- Lead Instructor

Direct Reports:

- Nil