

**Tri Municipal Leisure Facility Corporation Board Meeting  
September 13, 2018  
Tri Village Room, Holiday Inn, Spruce Grove**

**ADOPTED**

**Present**

Russ Hakes	Public Rep, Town of Stony Plain
Greg Dewling	Chair, Public Rep, City of Spruce Grove
Daniel Beaton	Public Rep, City of Spruce Grove
Eric Meyer	Town of Stony Plain
Dave Oldham	City of Spruce Grove
Lonnie Stewardson	Public Rep, Town of Stony Plain
Yvan Boutin	Public Rep, Parkland County
Darrell Hollands	Parkland County

**Absent with Notice**

Brenda McKinnon	Public Rep, Parkland County
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**Others Present**

Kathy Sadek	Interim General Manager
Candace Westeroth	Marketing & Communications Coordinator

**CALL TO ORDER**

Call to Order

Greg called the September 13, 2018 board meeting to order at 6:01 pm.

**ADOPTION OF AGENDA**

01/9/2018  
Adoption of  
Agenda

Moved by L.Stewardson that the Board adopt the September 13, 2018 meeting agenda as presented.

CARRIED

**ADOPTION OF MINUTES**

02/9/2018  
Adoption of June  
14, 2018 Minutes  
of Meeting

Moved by R.Hakes that the Board adopt the June 14, 2018 Minutes of Meeting as presented.

CARRIED

**BUSINESS**

**2019 Budget and Corporate Plan**

03/9/2018  
RFD: 2019 Budget  
and Corporate Plan

K.Sadek presented the final Budget and Corporate Plan. She informed the Board that meetings are scheduled with each municipality to present to them.

Moved by L.Stewardson that the approval of the above be tabled.

**IN-CAMERA**

04/9/2018  
IN-CAMERA: 6:06  
pm

Moved by E.Meyer that the Board meeting moves in-camera at 6:06 pm.

CARRIED

05/9/2018  
IN-CAMERA: 6:48  
pm

Moved by D.Hollands that the Board meeting moves out of in-camera at 6:48 pm.

CARRIED

Moved by Y.Boutin to direct administration to explore alternate space use options for the vendor's leasable space.

CARRIED

Moved by Y.Boutin that the Board of Directors approve the budget subject to the addition of two amendments and subject to consultation with the three GMs.

CARRIED

Moved by L.Stewardson that the Board of Directors approve the final 2019 Corporate Plan/Budget with two amendments as presented and directs administration to forward the 2019 Corporate Plan/Budget to the councils for final approval by the municipalities.

CARRIED

### **Approval for Increased Library Passes**

06/9/2018  
RFD: Library  
Passes

K.Sadek presented a recommendation from Administration about increasing the number of TLC passes available at regional libraries.

Moved by D.Oldham that the Board of Directors approve an increase in library passes for Spruce Grove (3 additional) and Stony Plain (2 additional). All other passes remain the same.

CARRIED

### **INFORMATION**

#### **Interim GM Report**

07/9/2018  
FI: Interim GM  
Report

K.Sadek presented the Interim GM report.

#### **TLC Scholarships**

08/9/2018  
FI: TLC Scholarship  
Program

K.Sadek presented the scholarship winners.

#### **TLC Sponsorship**

09/9/2018  
FI: TLC  
Sponsorships

K.Sadek presented a report on new sponsorships and marketing partnerships.

#### **Outdoor Rink Update**

10/9/2018  
FI: Outdoor Rink  
Update

K.Sadek presented the update on the outdoor rink project.

#### **Departmental Reports**

11/9/2018  
FI: Departmental  
Reports

K. Sadek presented the monthly departmental report for August.

#### **Action Log**

12/9/2018  
FI: Action Log

K. Sadek presented the Action Log.

### **IN-CAMERA**

13/9/2018  
IN-CAMERA: 7:37  
pm

Moved by L.Stewardson that the Board meeting moves in-camera at 7:37 pm. Both Y. Boutin and L. Stewardson declared a conflict of interest.

CARRIED

14/9/2018  
IN-CAMERA: 7:43  
pm

Moved by E.Meyer that the Board meeting moves out of in-camera at 7:43 pm.

CARRIED

Moved by L.Stewardson that the information items be accepted as presented.

CARRIED

**REPORTING IN AND OUT**

Reporting In and  
Out

- L. Stewardson commended C. Westeroth for her management of TLC social media with respect to handling comments/concerns.
- D. Oldham thanked J.Telfer, Wellness Supervisor, for great work on volunteer coaching the SGCHS Volleyball Team.
- E. Meyer thanked L.Stewardson for his great acting skills at the TLC All Staff Training.
- D. Hoilands commended K. Sadek for her hard work in the role of interim GM.

Adjournment

**ADJOURNMENT**

Meeting adjourned at 7:51 pm.



Greg Dewling, Chair