

**Tri Municipal Leisure Facility Corporation Board Meeting  
September 14, 2017  
Tri Village Room, Holiday Inn, Spruce Grove**

---

**ADOPTED**

**Present**

Greg Dewling	Vice Chair, Public Rep, City of Spruce Grove
Lonnie Stewardson	Public Rep, Town of Stony Plain
Daniel Beaton	Public Rep, City of Spruce Grove
Pat Hansard	Town of Stony Plain
Yvan Boutin	Public Rep, Parkland County
Wayne Rothe	City of Spruce Grove
Darrell Hollands	Parkland County
Gary Fulmore	Chair, Public Rep, Town of Stony Plain
Brenda McKinnon	Public Rep, Parkland County

**Absent with Notice**

**Others Present**

Graig Walsh	General Manager
Kathy Sadek	Finance Supervisor

**CALL TO ORDER**

Call to Order

G. Dewling called the September 14, 2017 board meeting to order at 6:00 pm.

**ADOPTION OF AGENDA**

01/9/2017  
Adoption of  
Agenda

Moved by W. Rothe that the Board adopt the September 14, 2017 meeting agenda as amended.

**CARRIED**

**ADOPTION OF MINUTES**

02/9/2017  
Adoption of June  
15, 2017 Minutes  
of Meeting

Moved by L. Stewardson that the Board adopt the June 15, 2017 Minutes of Meeting as presented.

**CARRIED**

**BUSINESS**

**2018 Corporate Plan/Budget**

03/9/2017  
RFD: 2018  
Corporate  
Plan/Budget

G. Walsh presented the 2018 Corporate Plan and Budget. G. Fulmore identified questions related to the consistency of figures within the graphs in the document for review. Administration to confirm and correct where needed.

Moved by Y. Boutin that the Board of Directors approves the 2018 Corporate Plan/Budget as presented and directs administration to forward the 2018 Corporate Plan/Budget to the councils for approval.

**CARRIED**

**Beaverbrook Developments Ltd. Indoor Field North Sponsorship Agreement**

04/9/2017  
RFD: Beaverbrook  
Developments Ltd.

Indoor Field North  
Sponsorship  
Agreement

G. Walsh presented the draft sponsorship agreement. Administration was asked about whether or not this item should have been handled in-camera. Past process has had the discussion held out of in-camera, however, will reconsider for future sponsorship agreements. Administration was also asked about the market value of the sponsorship and administration confirmed that the value is believed to be fair.

Moved by P. Hansard that the board approve the renewal of the Sponsorship Agreement with Beaverbrook Pioneer Ltd. For the secondary naming rights of the Indoor Field North, that any minor changes requested by Beaverbrooks Pioneer Ltd. That may be required in order to finalize and execute the agreement be presented to the General Manager for final approval and that the Board direct administration to move forward with signing of the legal documents required to finalize the agreement.

CARRIED

05/9/2017  
RFD: F-CF  
Harassment Policy

#### F-CF Harassment Policy

G. Walsh presented the updated F-CF Harassment Policy for Board consideration. L. Stewardson requested that for future policy amendments involving basic changes, that a single document with tracked changes be used instead of multiple documents.

Moved by L. Stewardson that the Board of Directors approves F-CF Harassment Policy as amended.

CARRIED

#### F-CJ Working Alone Policy

06/10/2017  
RFD: F-CJ Working  
Alone Policy

G. Walsh presented a new Working Alone Policy for Board consideration.

Moved by B. McKinnon that the Board of Directors approves F-CJ Working Alone Policy as presented.

CARRIED

#### INFORMATION

07/9/2017  
RFD: Proposed  
Multi-Use Sport  
and Event Centre

#### Proposed Multi-Use Sport and Event Centre

G. Walsh introduced the presentation retrieved from the City of Spruce Grove's website related to the proposed Multi-Use Sport and Event Centre. The Board discussed the potential impact of the facility on the TLC and the TLC's thoughts on the facility. The Board requested additional information from administration related to the potential impact to the TLC. Administration will provide a follow up presentation at a later date.

#### Facility Incidences

08/9/2017  
FI: Facility  
Incidences

G. Walsh presented a report on an increasing number of incidences in the facility that have required police, fire and ambulance attendance. Administration will focus on finding ways to reduce the number of incidences, specifically serious incidences, involving patron behavior. Administration will provide updates for the Board moving forward.

#### Outdoor Rink Project

09/9/2017  
FI: Outdoor Rink  
Project

G. Walsh presented an update on the status of the proposed partnership with the City of Spruce Grove on an outdoor rink project at the TLC. Unfortunately, following geotechnical testing, the soil conditions are not favourable for rink construction. As a result the City will be revisiting alternative options for the project for Council consideration. As a result, this project is on hold.

#### Health & Safety Update

10/6/2017

FI: Health & Safety  
Update

G. Walsh presented an updated health & safety report. The TLC continues to be lost time free in the last reporting period. There were three incidences in the last reporting period. All three incidences have included short periods of modified work.

11/9/2017  
FI: Monthly Report

### Monthly Report

G. Walsh presented the monthly report and September financials.

### Action Log

G. Walsh presented the action log and confirmed that the action log would return as a standing item on the Board agenda.

Moved by D. Hollands that the Board accept the information items as presented.

CARRIED

### IN-CAMERA

12/9/2017  
In-Camera  
7:42pm

Moved by Y. Boutin that the board meeting move in-camera.

CARRIED

13/9/2017  
Out of In-Camera  
8:19pm

Moved by L. Stewardson that the board meeting move out of in-camera.

CARRIED

14/9/2017  
Custom Grind

Moved by W. Rothe that the Board approves a five year lease extension with no renewal term for Custom Grind at the same terms and lease rates included in the recently expired lease.

CARRIED

15/9/2017

Moved by L. Stewardson that the Board accepts the in-camera items presented as information.

CARRIED

Reporting In and  
Out

### REPORTING IN AND OUT

- P. Hansard updated the Board on the upcoming election.
- Y. Boutin brought to the Board feedback from the local Pickleball association that space is in demand for additional Pickleball access at the TLC.
- G. Walsh updated the Board on the landscaping and locker room renovation projects.

### ADJOURNMENT

Meeting adjourned at 8:34pm.

Adjournment

  
\_\_\_\_\_  
Greg Dewling, Chair