

**Tri Municipal Leisure Facility Corporation Board Meeting
May 11, 2017
Tri Village Room, Holiday Inn, Spruce Grove**

ADOPTED

Present

Greg Dewling	Vice Chair, Public Rep, City of Spruce Grove
Lonnie Stewardson	Public Rep, Town of Stony Plain
Daniel Beaton	Public Rep, City of Spruce Grove
Pat Hansard	Town of Stony Plain
Brenda McKinnon	Public Rep, Parkland County
Wayne Rothe	City of Spruce Grove

Absent with Notice

Yvan Boutin	Public Rep, Parkland County
Darrell Hollands	Parkland County
Gary Fulmore	Chair, Public Rep, Town of Stony Plain

Others Present

Graig Walsh	General Manager
Kathy Sadek	Corporate Services Manager
Rob Svarich	Programs, Marketing and Events Manager

CALL TO ORDER

Call to Order

G. Dewling called the May 11, 2017 board meeting to order at 6:10 pm.

ADOPTION OF AGENDA

01/5/2017
Adoption of
Agenda

Moved by L. Stewardson that the Board adopt the May 11, 2017 meeting agenda as presented.

CARRIED

ADOPTION OF MINUTES

02/5/2017
Adoption of March
9, 2017 Minutes
of Meeting

Moved by D. Beaton that the Board adopt the March 9, 2017 Minutes of Meeting as presented.

CARRIED

BUSINESS

Annual Report

03/5/2017
RFD: Annual
Report

R. Svarich presented the draft annual report to the Board and walked through each section highlighting key elements of 2016 including the 10-Year Strategic Plan, PLAY Parkland, Board Profile, Sponsor Profile and other key elements of the plan.

Moved by P. Hansard that the Board of Directors approves the 2016 annual report as presented and directs administration to distribute the report publicly and to coordinate presentation of the 2016 Annual Report to the three councils.

CARRIED

10-Year Capital Plan

04/5/2017
RFD: 10-Year
Capital Plan

G. Walsh provided an updated 10-Year Capital Plan as a part of the annual planning process. The amounts in each specific year change slightly but for the most part were fairly consistent to the plan presented in 2016. These changes were the result of ongoing staff evaluation of assets and moving their replacement up or back depending on asset status.

Moved by W. Rothe that the Board of Directors approves the 10-Year Capital Plan as amended and directs administration to forward the 10-Year Capital Plan summary to the Municipalities for information

CARRIED

Landscape Redevelopment Project

05/5/2017
RFD: Landscape
Redevelopment

G. Walsh presented information related to a recently closed RFP for the redevelopment of the south side landscaping at the TLC. The TLC currently has \$20,000 in the 2017 operating budget and \$80,000 in successful grant applications to complete the project. The low bid came in at \$164,000.

Moved by P. Hansard that the Board of Directors approves the expenditure of \$64,000 from the restricted reserves to complete the Landscape Redevelopment project and directs administration to seek the approval of the same from the three municipalities.

CARRIED

INFORMATION**2018 Budget**

06/5/2017
FI: 2018 Budget

G. Walsh provided the Board a draft of the 2018 operating, capital and infrastructure budgets. The budgets include a municipal operating request of \$1,552,123 and Capital/Infrastructure amounts of \$760,963 for a total request of \$2,313,086. Administration to take the draft budget and build the 2018 Corporate Plan for Board review at the June meeting.

Health & Safety Update

07/5/2017
FI: Health & Safety
Update

G. Walsh presented an update to the health and safety performance at the TLC for the 2016 year. Included in the report was a letter from the WCB acknowledging improvements in performance and confirmation that the TLC is on track to meet the targets mutually set. Updated statistics related to health and safety were also included in the report.

Event/Concert Summary

08/5/2017
FI: Event/Concert
Summary

G. Walsh presented a summary to the board on the financial results of the six major events hosted in the past year. These events included Toopy & Binoo, Collective Soul, Brett Kissel, George Canyon, The Backyardigans and Kip Moore. Although the events operated at approximately breakeven, there were many additional spin off benefits including exposure for the facility and the region, opportunity for local entertainers to open for the headliners, an element of local economic development as well as money invested back to local non-profit groups who helped to support the events.

Monthly Report

09/5/2017
FI: Monthly Report

G. Walsh presented the monthly report to the Board including updated April financials. Year to date the TLC is operating on track with budget and departments are working diligently on projects and programs as the summer months approach.

Moved by P. Hansard that the Board accept the information items as presented.

CARRIED

IN-CAMERA

10/5/2017
In-Camera 8:14pm

Moved by W. Rothe that the Board goes in-camera.

CARRIED

11/5/2017
In-Camera 8:35pm

Moved by L. Stewardson that the Board goes out of in-camera.

CARRIED

REPORTING IN AND OUT

Reporting In and
Out

- P. Hansard updated the Board on the upcoming Grand Opening of the Heritage Pavilion in Stony Plain on May 25, 2017
- G. Walsh reminded the Board of the upcoming opening of the Stony Plain Outdoor Pool on May 19, 2017.

Adjournment

ADJOURNMENT

Meeting adjourned at 8:39pm.



Gary Fullmore, Chair