

Tri Municipal Leisure Facility Corporation Board Meeting
March 14, 2019
Holiday Inn Express, Tri Village Room

UNADOPTED

Present

Yvan Boutin	Chair, Public Rep, Parkland County
Lonnie Stewardson	Vice-Chair, Public Rep, Town of Stony Plain
Greg Dewling	Past Chair, Public Rep, City of Spruce Grove
Daniel Beaton	Public Rep, City of Spruce Grove
Justin Laurie	Town of Stony Plain
Dave Oldham	City of Spruce Grove
Brenda McKinnon	Public Rep, Parkland County
Tracy Melnyk	Parkland County (Alternate)

Absent with Notice

Jerry George	Public Rep, Town of Stony Plain
Darrell Hollands	Parkland County

Others Present

Lenny Richer	General Manager
Kathy Sadek	Finance Supervisor
Jeffrey B. Alliston	Partner, Metrix Group LLP
Stephen Webber	Manager, Metrix Group LLP
Candace Westeroth	Marketing & Communications Specialist/Recording Secretary

Call to Order

CALL TO ORDER

Y. Boutin called the March 14, 2019, board meeting to order at 6:10 PM.

01/03/2019
Adoption of
Agenda

ADOPTION OF AGENDA

Moved by L. Stewardson that the Board adopt the March 14, 2019 Meeting Agenda as amended.

CARRIED

02/03/2019
Adoption of
February 7, 2019
Minutes of
Meeting

ADOPTION OF MINUTES

Moved by J. Laurie that the Board adopt the February 7, 2019 Minutes of Meeting as amended.

CARRIED

BUSINESS

4.1: Audited Financial Statements

03/03/2019
Item 4.1 Audited
Financial
Statements

Jeffrey presented the Audited Financial Statements presentation.

G. Dewling thanked the auditors for their thorough work.

Moved by G. Dewling that the Board accepts the 2018 audited financial statements as presented with the minor grammatical errors corrected and disclosure amendments by Metrix Group, LLP Chartered Accountants. The board directs administration to forward a

copy of the statements to the Town of Stony Plain, City of Spruce Grove and Parkland County.

CARRIED

Moved by D. Oldham that the board approves the 2018 surplus funds of \$939,023 be assigned as follows:

- a. Transfer \$3584 to the restricted fund and the remainder of \$939,023, inclusive of the Outdoor Rink of \$906,439, to the unrestricted fund, as per the Memorandum of Agreement.

CARRIED

Moved by J. Laurie to issue an RFP for audit services for the year ending 2019.

CARRIED

04/03/2019
FI: Department
Monthly Report

INFORMATION

Department Monthly Report

K. Sadek presented the Department Monthly Report.

General Manager's Update

05/03/2019
FI: GM's Update

L. Richer presented the General Manager's Update.

Moved by B. McKinnon that the Board accepts the preceding items as information.

CARRIED

06/03/2019
IN-CAMERA: 7:26
PM

IN-CAMERA

Moved by T. Melnyk that the Board meeting moves in-camera at 7:26 PM.

CARRIED

07/03/2019
OUT OF IN-
CAMERA: 7:48 PM

Moved by D. Oldham that the Board meeting moves out of in-camera at 7:48 PM.

CARRIED

REPORTING IN AND OUT

Reporting In and
Out

- L. Stewardson thanked administration for their work to correct deficiencies identified in last year's audited report.
 - J. Laurie related that pickleball is doing well at the Pavillion There was also an opportunity during the cold weather for kids to bring scooters and moms to walk around.
 - T. Melnyk (alternate for Parkland County) shared news of the recent announcement for Facility Retrofit money could be helpful for the TLC. Lenny shared that administration is looking into those opportunities.
 - D. Beaton let administration know that patrons are appreciating the locker space increase.
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- K. Sadek shared that she will be letting the Board know where the retreat will be held soon.

ADJOURNMENT

Adjournment

Meeting adjourned at 7:53 PM.

Yvan Boutin, Chair
