

**Tri Municipal Leisure Facility Corporation Board Meeting  
June 15, 2017  
Tri Village Room, Holiday Inn, Spruce Grove**

**ADOPTED**

**Present**

Greg Dewling	Vice Chair, Public Rep, City of Spruce Grove
Lonnie Stewardson	Public Rep, Town of Stony Plain
Daniel Beaton	Public Rep, City of Spruce Grove
Pat Hansard	Town of Stony Plain
Yvan Boutin	Public Rep, Parkland County
Wayne Rothe	City of Spruce Grove
Darrell Hollands	Parkland County
Gary Fulmore	Chair, Public Rep, Town of Stony Plain

**Absent with Notice**

Brenda McKinnon	Public Rep, Parkland County
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**Others Present**

Graig Walsh	General Manager
Kathy Sadek	Corporate Services Manager
Rob Svarich	Programs, Marketing and Events Manager

**CALL TO ORDER**

Call to Order

G. Fulmore called the June 15, 2017 board meeting to order at 6:23 pm.

**ADOPTION OF AGENDA**

01/6/2017  
Adoption of  
Agenda

Moved by L. Stewardson that the Board adopt the June 15, 2017 meeting agenda as presented.

CARRIED

**ADOPTION OF MINUTES**

02/6/2017  
Adoption of May  
11, 2017 Minutes  
of Meeting

Moved by W. Rothe that the Board adopt the May 11, 2017 Minutes of Meeting as presented.

CARRIED

**ELECTION OF OFFICERS**

03/6/2017  
Election of Officers

G. Fulmore called for nominations from the floor for the position of Chair.

W. Rothe nominated G. Dewling for the position of Chair.

G. Fulmore called again for nominations from the floor for the position of Chair.

G. Fulmore called for final nominations from the floor.

D. Hollands called for nominations for the position of Chair to cease.

G. Dewling was elected as Chair and took over the meeting.

G. Dewling called for nominations from the floor for the position of Vice Chair.

D. Hollands nominated Y. Boutin as Vice-Chair.

G. Dewling called again for nominations from the floor for the position of Vice Chair.

G. Dewling called for final nominations from the floor.

W. Rothe called for nominations for the position of Vice-Chair to cease.

Y. Boutin was elected as Vice-Chair.

Moved by L. Stewardson that the Board accepts, as per the Memorandum of Agreement, the appointments of Greg Dewling as Chair, Yvan Boutin as Vice Chair and G. Walsh as Board Secretary.

CARRIED

## **BUSINESS**

04/6/2017  
RFD: 10-Year  
Strategic Plan

### **10-Year Strategic Plan**

G. Walsh presented an amended Strategic Plan which included an updated vision and mission statement along with adjustments to the demographic information for the region based on the recent Federal census, updates to the various priority objectives and key results along with an updated feature story.

Moved by L. Stewardson that the Board of Directors approves the 10-Year Strategic Plan as amended.

CARRIED

05/6/2017  
RFD: Final Draft  
2018 Corporate  
Plan/Budget

### **Final Draft 2018 Corporate Plan/Budget**

G. Walsh presented the final draft of the 2018 Corporate Plan/Budget which included the total breakdown of revenues, expenses and municipal contributions for the 2018 year.

Moved by G. Fulmore that the Board of Directors approves the Final Draft 2018 Corporate Plan/Budget as presented and directs administration to forward to the Final Draft 2018 Corporate Plan/Budget to the three Municipalities for review.

CARRIED

06/6/2017  
RFD: Vision and  
Mission Update

### **Vision and Mission Statement**

G. Walsh presented the updated vision and mission statement as developed during the 2017 Board Retreat.

Moved by Y. Boutin that the Board of Directors approves A-AB Vision Mission and Core Values Statements Exhibit as amended.

CARRIED

07/6/2017  
RFD: Annual  
Report  
Amendment

### **Annual Report Amendment**

G. Walsh presented an updated annual report for Board review. In the annual report approved by the Board at the May 11<sup>th</sup>, 2017 meeting, there were errors related to historical financial information. This amendment rectifies the errors made.

Moved by D. Hollands that the Board of Directors approves the amendment to the 2016 Annual Report as presented.

CARRIED

## **INFORMATION**

### **Offsite Fitness Location Concept**

08/6/2017  
 FI: Offsite Fitness  
 Location Concept

R. Svarich introduced a potential new initiative for the TLC which would involve the addition of an off-site fitness location to offer group fitness programming including CrossFit activities. The Board members discussed this concept along with comfortability with return on investment. The Board welcomed a more formal report on this initiative at a future meeting.

### Health & Safety Update

09/6/2017  
 FI: Health & Safety  
 Update

G. Walsh presented an update to the health and safety performance at the TLC for the 2017 year. Through June, the TLC has had no time lost to injury and continues to work closely with the WCB on making improvements to the overall health and safety program at the TLC.

### Monthly Report

10/6/2017  
 FI: Monthly Report

G. Walsh presented the monthly report including the financial report through the end of May. To date the TLC is operating close to budget and has not had any unexpected expenses.

Moved by P. Hansard that the Board accept the information items as presented.

CARRIED

### IN-CAMERA

N/A

### REPORTING IN AND OUT

Reporting In and  
 Out

- L. Stewardson updated the Board on the start of the 2017 summer swimming season and acknowledged the local clubs and their ability to produce a number of home grown coaches working throughout the Capital Region. Also reminded the Board of the Cardboard Boat Races on the 21<sup>st</sup>, the Stony Plain Sharks Swim Club's 40<sup>th</sup> Anniversary event on the 22<sup>nd</sup>, and the Barracudas swim meet on the 29<sup>th</sup> of July.
- G. Fulmore thanked the Board for the opportunity to be the Chair for two years and announced his intention to step down from the Board at the end of 2017 to pursue other interests.
- Y. Boutin thanked G. Fulmore for his time as Board Chair.
- G. Walsh updated the Board on schedule for both the Landscape Redevelopment and Outdoor Rink projects both slated to begin construction in late June/early July with completion scheduled for the fall of 2017.

### ADJOURNMENT

Adjournment

Meeting adjourned at 8:45pm.



Greg Dewling, Chair