

**Tri Municipal Leisure Facility Corporation Board Meeting
September 16, 2021
Holiday Inn, Meeting Room**

UNADOPTED

Present

Daniel Beaton	Chair, Public Rep, City of Spruce Grove
Jerry George	Vice-Chair, Public Rep, Town of Stony Plain
Judy Bennett	Town of Stony Plain
Michelle Gruhlke	City of Spruce Grove
Brenda Buchko	Public Rep, Parkland County
Reid MacDonald	Public Rep, City of Spruce Grove
Richard Vriend	Public Rep, Parkland County
Todd Haist	Public Rep, Town of Stony Plain

Absent

Darrell Hollands	Parkland County
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Others Present

Lenny Richer	General Manager
Kathy Sadek	Finance Supervisor
Candace Westeroth	Marketing & Communications Specialist, Recording Secretary

CALL TO ORDER

Call to Order D. Beaton called the September 16, 2021 board meeting to order at 6:03 PM.

ADOPTION OF AGENDA

01/09/2021 Moved by J. George that the Board of Directors adopt the September 16, 2021 Meeting
Adoption of Agenda as amended. CARRIED

Motion: 2021-33

ADOPTION OF MINUTES

02/09/2021 Moved by J. Bennett that the Board of Directors adopt the June 17, 2021 Minutes as
Adoption Minutes of Meeting presented. CARRIED

Motion: 2021-34

BUSINESS

4.1 2022 Corporate Plan and Budget

03/09/2021 L. Richer presented the 2022 Corporate Plan and the 2022 Operating, Capital and
Item 4.1 2022 Infrastructure budgets.
Corporate Plan and Budget

Motion: 2021-35

Moved by B. Buchko that the Board of Directors approves the 2022 Corporate Plan including operating, capital, and infrastructure budgets as presented, and directs administration to forward the operating, capital, and infrastructure documents to the municipal councils for consideration and approvals.

CARRIED

4.2 TransAlta Sponsorship Agreement

04/09/2021 L. Richer presented the TransAlta Sponsorship Agreement.
Item 4.2 TransAlta Sponsorship Agreement

Motion: 2021-36 Moved by M. Gruhlke that the Board of Directors approve the five-year sponsorship agreement with the TransAlta Corporation for the term of August 1, 2022-July 31, 2027, as presented.

CARRIED

05/09/2021
Item 4.3: 2020
Annual Report
Motion: 2021-37

4.3 Annual Report

L. Richer presented the 2020 TLC Annual Report.

Moved by J. George that the Board of Directors approves the 2020 Annual Report as amended.

CARRIED

06/09/2021
Item 4.4: Board
Member Term
Renewal and
Recruitment

4.4 Board Member Term Renewal and Recruitment

L. Richer presented the Board Member Term Renewal and Recruitment.

Moved by B. Buchko that the Board of Directors recommends to the City of Spruce Grove Council that Reid MacDonald be appointed for an additional three-year term.

CARRIED

Motion: 2021-38

Motion: 2021-39

Moved by J. Bennett that the Board of Directors appoints M. Gruhlke, J. Bennett, and B. Buchko to the Town of Stony Plain's Board Member Selection Committee and that the selection committee be given the authority to act on behalf of the board in the selection of the board member representing the Town of Stony Plain.

CARRIED

Motion: 2021-40

Moved by B. Buchko that the Board of Directors appoints B. Buchko, T. Haist, and D. Beaton to the Parkland County's Board Member Selection Committee and directs them to interview all candidates and report back with a recommendation.

CARRIED

07/09/2021
Item 4.5:
Scholarship
Selection
Committee

4.5 TLC Scholarship Selection Committee

L. Richer presented the TLC Scholarship Selection Committee.

Moved by R. MacDonald that the Board of Directors appoint T. Haist, J. George, B. Buchko, and K. Sadek as the TLC Scholarship Selection Committee with the authority to make the final decision related to the selection and awarding of scholarship funds.

CARRIED

Motion: 2021-41

08/09/2021
Item 4.6:
Restrictions
Exemption
Program

4.6 Restrictions Exemption Program

S. Houston brought information from the City of Spruce Grove and mid-sized city mayor's council on upcoming provincial changes.

L. Richer presented the information on the Restrictions Exemption Program and new health restrictions that impact the TLC.

Motion: 2021-42

Moved by J. Bennett that the Board of Directors directs Administration to implement the temporary restrictions on September 20, 2021 as per the Government of Alberta's September 15 announcement, and furthermore directs Administration to research options and impacts relative to the Restriction Exemption Program and a mandatory staff vaccination policy and provide a report to the Board for final direction.

CARRIED

INFORMATION

09/09/2021
FI: GM Update

5.1 GM Update

10/09/2021
FI: Department
Update

L. Richer presented the GM Update for information.

5.2 Department Update

K. Sadek presented the Department Update for information.

11/09/2021
FI: Financial
Update

5.3 Financial Update

K. Sadek presented the Financial Update for information.

12/09/2021
FI: Action Log

5.4 Action Log

L. Richer presented the Action Log for information.

13/09/2021
FI: Forward
Planning

5.5 Forward Planning

L. Richer presented the Forward Planning document for information.

Motion: 2021-43

Moved by B. Buchko that the board accepts Items 5.1-5.5 as information.

CARRIED

14/09/2021
IN-CAMERA: 9:11
PM

IN-CAMERA

6.1 Legal – Verbal Update

Moved by R. MacDonald that the Board of Directors move in-camera.

Motion: 2021-44

CARRIED

1/09/2021
OUT OF IN-
CAMERA: 9:18 PM

Moved by J. George that the Board of Directors move out of in-camera.

Motion: 2021-45

CARRIED

Reporting In and
Out

REPORTING IN AND OUT

M. Gruhlke

- Thank you to Administration for the complete report on the Restriction Exemption Program.

J. Bennett

- Appreciated the time on the Board and serving residents. Best of luck to everyone in the future.

T. Haist

- Attended TLC staff training and thought the night was well run and interesting
- Would suggest we do more frequent training sessions to ensure staff are well trained.

R. MacDonald

- Acknowledgement to the TLC staff and that they are appreciated in the work they do and providing a very valuable service to the community.

J. George

- Attended both days of the All Staff Training. Staff were engaged and interested.
- Attended the Stephanie Labbe event and felt it was very organized and well run and commends the staff.

D. Beaton

- Kudos to staff for organizing the Stephanie Labbe event.

- Great to see everyone in person.
- Time of board transition but happy with how the Board has worked together in service of the communities we serve.

ADJOURNMENT

Motion: 2021-46

Moved by J. George that the Board of Directors adjourns the September 16, 2021 Board Meeting.

Adjournment

Meeting adjourned at 9:26 PM.

Daniel Beaton, Chair
